

**River Forest Public Library  
Policy Committee Meeting  
Wednesday, June 30, 2021  
4:00 PM**

The meeting was called to order at 4:01 PM by Deborah Hill.

In Attendance: Deborah Hill, Elan Long, Cathy Ruggeri, Ann Berens, Emily Compton-Dzak, Katie Cangelosi, and Amy Grossman

Elan Long made a motion to approve the minutes from the May 12, 2021 policy committee meeting, and Deborah Hill seconded. The minutes will be posted to the RFPL website.

Review policy ctte cycle docs: Amy Grossman presented an overview of the committee's annual scope of work and the documents that track our progress. Amy will also send out the formatting guide for the policy manual to all committee members.

Patrons V. Service to Patrons with Disabilities: This policy was reviewed and minor edits were made. This policy will be added to the consent agenda for the July 20, 2021 Board Meeting.

Patrons VI. Meeting Room: This policy was reviewed and minor edits were made. This policy will be added to the consent agenda for the July 20, 2021 Board Meeting.

Patrons X. Child Safety: This policy was reviewed and edits and additions were made. The committee will consider changes to the title of the policy and consider adding additional information about closing procedures. An updated draft will be sent to the committee to review at the Oct 7, 2021 policy committee meeting.

Patrons XI. Public Comment: This policy was reviewed and edits were made. This policy will be added to the consent agenda for the September 21, 2021 Board Meeting.

Patrons XII. Donations—Nonlibrary Materials: This policy was reviewed and edits were made. This policy will be added to the consent agenda for the October 19, 2021 Board Meeting.

Patrons XIII. Security Cameras: This policy was reviewed and edits and additions were made. An updated draft will be sent to the committee to review at the Oct 7, 2021 policy committee meeting.

Meeting Dates for 2021: The next policy committee meeting is tentatively set for October 7, 2021 at 5 PM.

Policies that will be presented at the July 20, 2021 Board Meeting:

- Patrons V. Service to Patrons with Disabilities
- Patrons VI. Meeting Room

Policies that will be presented at the September 21, 2021 Board Meeting:

- Patrons XI. Public Comment

Policies that will be presented at the October 19, 2021 Board Meeting:

- Patrons XII. Donations—Nonlibrary Materials

The next policy committee meeting will be on October 7, 2021. The policies that will be reviewed are:

- Patrons X. Child Safety
- Patrons XIII. Security Cameras
- Operations I. Collection Management
- Operations II. Reference Services

Ann Berens made a motion to adjourn the meeting at 5:44 PM, and Cathy Ruggeri seconded.