

River Forest Public Library
Policy Committee Meeting Minutes
2/10/20

The meeting was called to order at 6 pm by Deborah Hill.

In Attendance: Deborah Hill, Elan Long, Jim Hopkinson, Sue Quinn, Amy Grossman

1. Deborah Hill made a motion to approve the minutes from the 12/2/19 meeting, and Jim Hopkinson seconded. The minutes will be posted to the RFPL website.
2. Staff IX. Computer Use: Minor edits were made.
3. Patrons IV. Equipment and Computer Use: Minor edits were made.
4. Oversight II. Fiscal Accountability: Minor edits were made. There was discussion about the library's capital improvement fund, which will be discussed by the whole Board.
5. Staff I. Employment: Edits were made including changes to part B. 2. (Drug and Alcohol Use) in reference to IL (410 ILCS 705/) Cannabis Regulation and Tax Act.
6. Patrons XII. Donations of Non Library Materials: Minor edits were made.
7. Policy work schedule: The work schedule was updated to include current work and will be sent out to the committee.

The following policies will be included on the consent agenda for the February Regular Board Meeting:

- Operations I. Collection Management
- Operations II. Reference Services
- Patrons XII. Donations of Non Library Materials
- Staff I. Employment

The following policies will be included on the consent agenda for the March Regular Board Meeting:

- Staff IX. Computer Use
- Patrons IV. Equipment and Computer Use

The following policy will be included on the consent agenda for the April Regular Board Meeting:

- Oversight II. Fiscal Accountability

The next Policy Committee meeting will be on June 24, 2020 at 6 PM. The policies that will be reviewed are:

- Oversight I. Board Responsibilities
- Oversight III. Investment of Public Funds
- Oversight IV. Indemnification and Insurance

There was a motion to adjourn the meeting at 6:50 pm by Jim Hopkinson and seconded by Elan Long.