

River Forest Public Library
Policy Committee Meeting
Thursday, October 7, 2021
5:00 PM

The meeting was called to order at 4:59 PM by Deborah Hill.

In Attendance: Deborah Hill, Elan Long, Cathy Ruggeri, Ann Berens, Emily Compton, and Amy Grossman

1. Ann Berens made a motion to approve the minutes from the June 30, 2021 policy committee meeting, and Cathy Ruggeri seconded. The minutes will be posted to the RFPL website.
2. Patrons X. Child Safety: The committee discussed changing the title of the policy, but determined not to change it. Edits were made to clarify language and to break up the policy into subsections. This policy will be added to the consent agenda for the November 16, 2021 Board Meeting.
3. Patrons XIII. Security Cameras: The revisions made by Cathy Ruggeri were reviewed. Additional edits were made. This policy will be added to the consent agenda for the January 18, 2022 Board Meeting.
4. Patrons VI. Meeting Room: The revisions made by Cathy Ruggeri and edits made by the policy committee were reviewed. Additional edits were made. This policy will be added to the consent agenda for the November 16, 2021 Board Meeting.
5. Operations section discussion: Ann Berens presented her thoughts about the Reference Services and Collection Management policies. She would like to consider changing the term “reference services” to a term including the word “information.” She also pointed out that these core service policies were tied to the strategic plan and there may be a broader way to look at these policies and other similar policies in the future with regard to a new strategic plan. Ann Berens will revise these policies and present her draft to the policy committee at the January 13, 2022 meeting.

Policies that will be presented at the October 19, 2021 Board Meeting:

- Patrons XII. Donations—Nonlibrary Materials
- Patrons XI. Public Comment

Policies that will be presented at the November 16, 2021 Board Meeting:

- Patrons X. Child Safety
- Patrons VI. Meeting Room

Policy that will be presented at the January 18, 2022 Board Meeting:

- Patrons XIII. Security Cameras

The next policy committee meeting will be on January 13, 2022 at 1 PM.

The policies that will be reviewed are:

- Operations I. Collection Management
- Operations II. Reference Services
- Staff IX. Computer Use

- Patrons IV. Equipment and Computer Use

Cathy Ruggeri made a motion to adjourn the meeting at 6:09 PM and Ann Berens seconded.